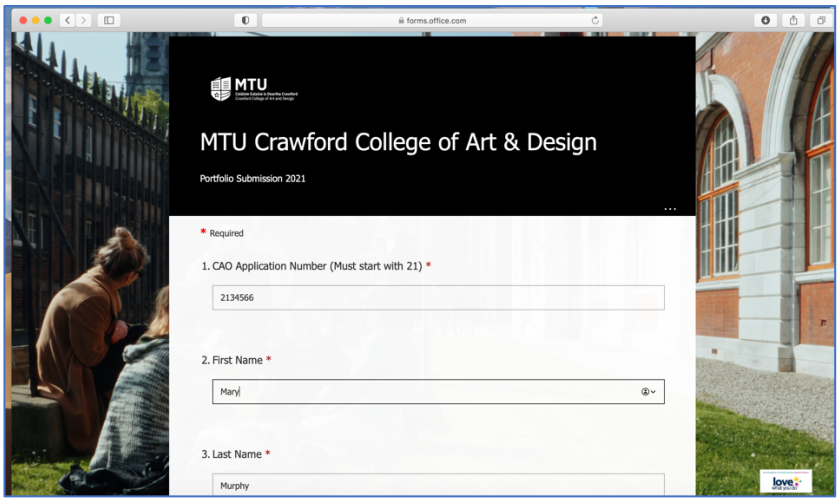
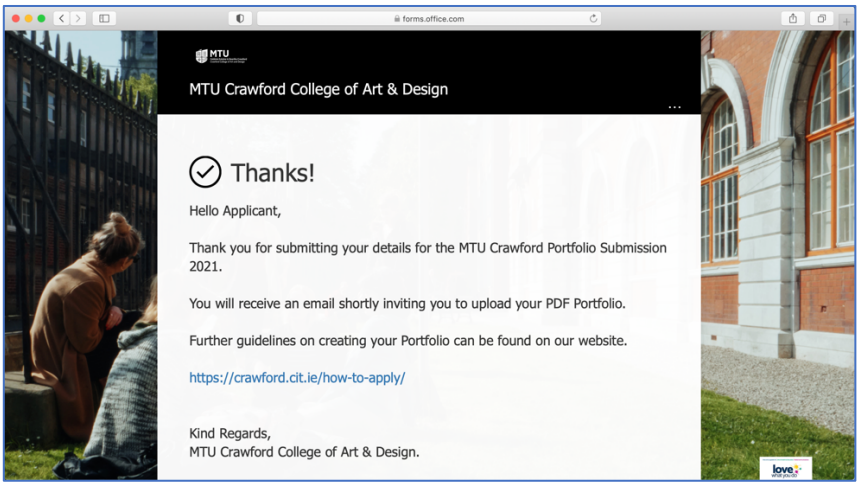
MTU Crawford College of Art & Design
Portfolio Submission Guidelines

All applicants will receive an email from our Admissions team with a webpage link to the online submission form.

1. Please click on the link to the online form that has been sent to you by email. (This will also be available on the ***How to Apply*** section on our website)



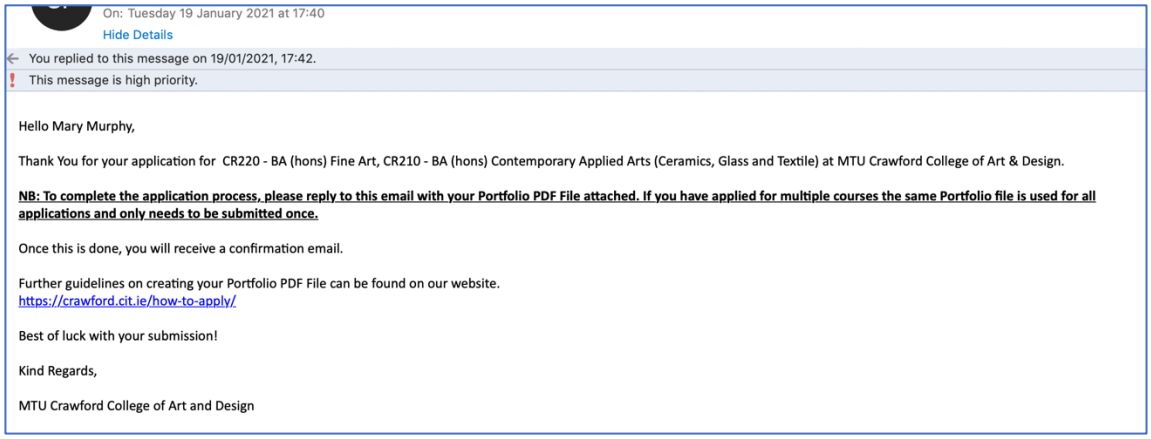
2. Fill in your details on each section of this form making sure you have the correct CAO number and email address entered, then click on **Submit**.



3. Once your form has been submitted you will see a thank you message on the screen which informs you of the next steps. It also shows a link to the college website which provides guidelines on creating your portfolio should you require assistance.

4. Next you will receive an email from **crawfordportfolio@mtu.ie** confirming your application and the specific courses you have applied for. **Please reply to this email and attach your PDF Portfolio file.**

   Note: If you have applied for multiple courses the same Portfolio File can be used and it only needs to be submitted once.



On: Tuesday 19 January 2021 at 17:40
Hide Details
You replied to this message on 19/01/2021, 17:42.
This message is high priority.

Hello Mary Murphy,

Thank You for your application for CR220 - BA (hons) Fine Art, CR210 - BA (hons) Contemporary Applied Arts (Ceramics, Glass and Textile) at MTU Crawford College of Art & Design.

NB: To complete the application process, please reply to this email with your Portfolio PDF File attached. If you have applied for multiple courses the same Portfolio file is used for all applications and only needs to be submitted once.

Once this is done, you will receive a confirmation email.

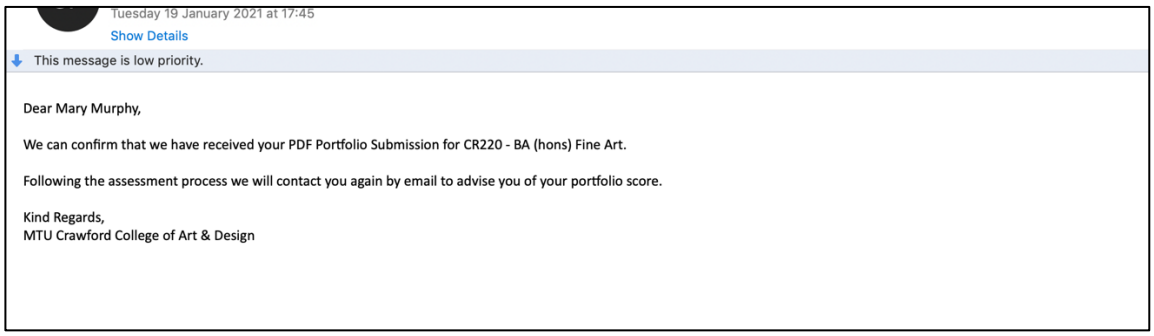
Further guidelines on creating your Portfolio PDF File can be found on our website.
https://crawford.cit.ie/how-to-apply/

Best of luck with your submission!

Kind Regards,

MTU Crawford College of Art and Design

5. Once we have received your Portfolio File you will receive a confirmation email.



Tuesday 19 January 2021 at 17:45
Show Details
This message is low priority.

Dear Mary Murphy,

We can confirm that we have received your PDF Portfolio Submission for CR220 - BA (hons) Fine Art.

Following the assessment process we will contact you again by email to advise you of your portfolio score.

Kind Regards,
MTU Crawford College of Art & Design

6. Once your Portfolio has been assessed by our team you will receive a final email advising you of the portfolio score you have achieved.

If you have any queries please let us know email crawford.portfolio@mtu.ie