MTU
Ollscoil Teicneolaíochta na Mumhan
Munster Technological University

Student Information Guide

2024

BA (HONS) IN
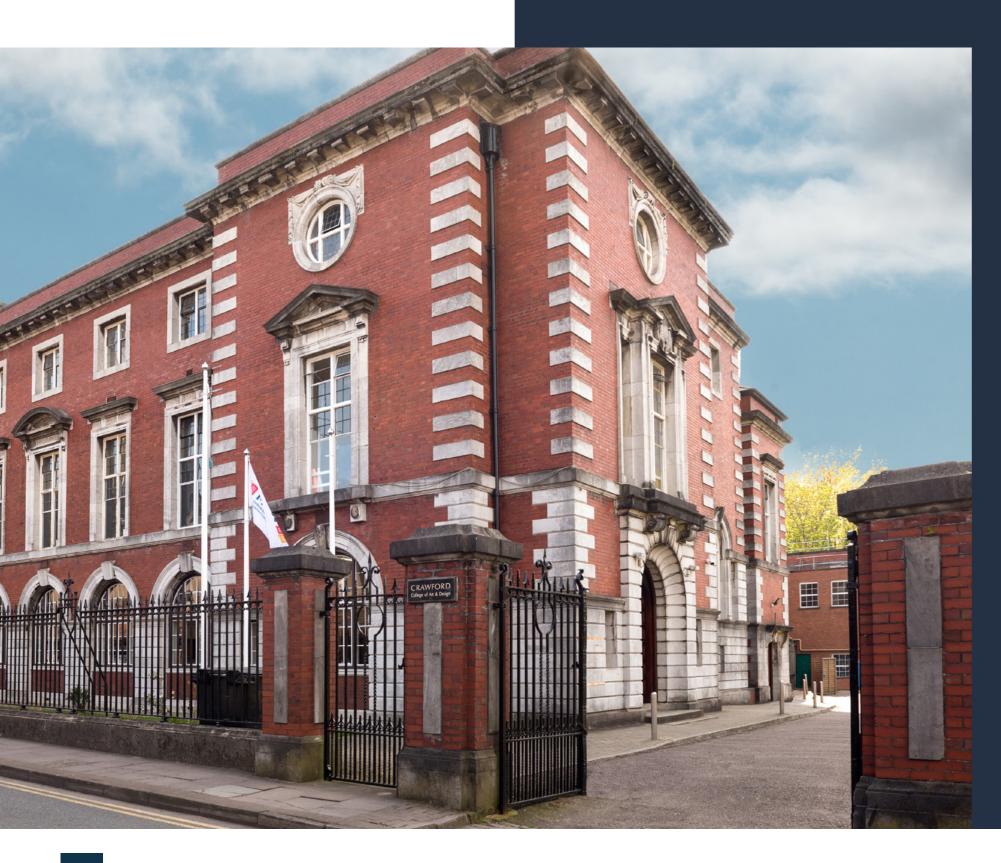# Fine Art

Contents

Welcome

Dear Students,

On behalf of all my colleagues I wish you a very warm welcome as you join the creative community that is the MTU Crawford College of Art and Design.

Whether you're studying for a degree in Contemporary Applied Arts, Creative Digital Media, Fine Art, Photography with New Media or Visual Communications, your time with us will be full of exciting discovery, learning and growth. You're embarking on an adventure that will change the way you see the world and lead you in unexpected and unpredictable directions. It's our job to support you in this journey and we'll do everything we can to ensure your success – all you need to do is engage fully with us, work hard and talk to us if you run into any difficulties. You'll find that what really carries you forward is your own commitment to your work.

Rose McGrath
Head of College

About the
Crawford

The Crawford is a diverse, dynamic & creative community exploring art, design, technology, culture, visual arts education & media through theory, research and professional as well as independent practice.

Whatever your creative aspirations, The Crawford can support you on the journey to your future career.

It's your course,
your future,
your Crawford.

MTU Crawford College of Art and Design (CCAD) is a vibrant multi-campus College, which has been providing education in the arts for more than 100 years. Crawford graduates are among Ireland's top artists, curators, designers, media practitioners, communicators, art therapists and art educators.

In addition to all of these careers in the creative and cultural industries, our graduates apply the skills acquired in their art, design and media education to a wide variety of careers in all sectors. Their ability to think both laterally and critically, their powers of analysis, their exceptional team-working and communication skills and their problem-solving attitudes are all highly valued by employers.

Whatever your creative aspirations are we can support you on your journey to finding your individual unique voice. At the Crawford, your education is led by you.

http://crawford.mtu.ie

The Crawford
Departments and Management

- **The Department of Fine Art & Applied Art**
  is based at the Sharman Crawford Street campus, offering programmes in Fine Art, Contemporary Applied Art (Ceramics, Glass, Textiles) and Art in Process.

- **The Department of Media Communications,**
  offering programmes in Visual Communications, Creative Digital Media, Photography, Elearning, Public Relations and TV Production based at MTU's Bishopstown Campus.

- **The Department of Arts in Health & Education**
  is based at 46 Grand Parade, offering programmes in Art Therapy, Arts in Group Facilitation, and Creativity and Change.

Links:
There are extensive links with industry and external arts organisations, a thriving visiting lecturer programme, and a strong focus on the development of individual creativity.

Exhibition Space:
CCAD also has its own exhibition space at 46 Grand Parade and this venue has already established itself as an intersection point between the college, the city and the wider artistic and design community.

CCAD
Management

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The Programme

BA hons in Fine Art is a studio based programme, where students engage with painting, drawing, sculpture, print, photography, performance, sound, video and digital media in varied contexts. Students are encouraged to explore a wide range of media in order to develop their individual art practice.

The course employs enquiry-based learning, informed by current theoretical debates and historical contexts that shape our understanding of contemporary art. Students are given the opportunity to initiate and develop their own programme of work with tutorial guidance and technical support.

https://www.mtu.ie/courses/mt821

Semester Schedules

Stage 1 / Semester 1

Mandatory

Module Code	Module Title	
CMOD6001	Creativity Innovation &Teamwork	5
ARTS6024	Elements of Art Practice	15
ARTS6001	Art History: Introduction	5
ARTS6020	Introduction to Art Processes	5

Stage 1 / Semester 2

Mandatory

Module Code	Module Title	
ARTS6002	Art History: 19th-20th Century	5
ARTS6019	Fine Art Studio: Introduction	15
ARTS6021	Art Processes: Introductions	5
ARTS7021	IT for Artists	5

Stage 2 / Semester 1

Mandatory

Module Code	Module Title	
ARTS7015	Art Practice: Research Methods	15
ARTS7024	Materials and Processes	5
ARTS7049	Art and Ideas	5

Elective

Module Code	Module Title	
ARTS7039	Hybrid Printmaking	5
ARTS7014	Photographic Narrative	5
ARTS7004	Fine Art Video	5
ARTS7045	Drawing: Exploring Language	5
ARTS7042	Sculptural Elements	5
ARTS7059	Painting: Constructing Colour	5

Stage 2 / Semester 2

Mandatory

Module Code	Module Title	
ARTS7016	Art Practice: Applications	15
ARTS6005	Art and Context	5
ARTS7050	Artists and Thinkers	5

Elective

Module Code	Module Title	
ARTS7039	Hybrid Printmaking	5
ARTS7014	Photographic Narrative	5
ARTS7004	Fine Art Video	5
ARTS7045	Drawing: Exploring Language	5
ARTS7042	Sculptural Elements	5
ARTS7059	Painting: Constructing Colour	5

Stage 3 / Semester 1

Mandatory

Module Code	Module Title	
ARTS8023	Fine Art: Enquiry & Practice	15
ARTS8002	Art After Utopia	5
ARTS8030	Professional Practice	5

Elective

Module Code	Module Title	
ARTS8042	Drawing: A Visual Language	5
FREE6001	Free Choice Module	5
ARTS8044	Sculpture Practices	5
ARTS8040	Fine Art Print: Critique	5
ARTS8028	Independent Photo Practice	5
ARTS8022	Digital Video Production	5
ARTS8060	Painting: Process & Production	5

Stage 3 / Semester 2

Mandatory

Module Code	Module Title	
ARTS8024	Fine Art: Discourse & Practice	15
ARTS8003	Art and Critical Voices	10

Elective

Module Code	Module Title	
ARTS8043	Drawing: Communication	5
FREE6001	Free Choice Module	5
ARTS8045	Sculpture: Art Processes	5
ARTS8041	Fine Art Print: Production	5
ARTS8029	Photo Production & Display	5
ARTS8032	Video & Compositing	5
ARTS8061	Painting: Practice & Critique	5

Stage 4 / Semester 1

Mandatory

Module Code	Module Title	
ARTS8049	Fine Art: Research and Context	15
ARTS8046	Professional Art Identity	5

Group Elective 1

Module Code	Module Title	
ARTS8001	Contextual Thesis	10

Group Elective 2

Module Code	Module Title	
ARTS8007	Thesis: Research & Draft	10

Stage 4 / Semester 2

Group Elective 1

Module Code	Module Title	
ARTS8050	Fine Art: Independent Practice	30

Group Elective 2

Module Code	Module Title	
ARTS8006	Academic Thesis	10
ARTS8051	Fine Art Practice	20

BA (hons) Fine Art
Programme Structure

What is a module?

A module is a unit of learning. It represents a self-contained fraction of your workload for the year and carries a unique assessment mark. Each module carries Academic Credits.

What is a semester?

A semester system divides the academic year into two terms of equal length typically 12/13 weeks each. In MTU semester 1 runs from Sept – Dec and semester 2 from Feb – June. Further information on semesterisation is available at **http://www.mycit.ie/semesterisation_modularisation**

What are Academic Credits?

Each year of a degree programme is worth 60 credits. Credits are the value allocated to modules to describe the workload required to complete them. The number of credits allocated to each module varies depending on the fraction of the year's workload it accounts for.

The credit based system in MTU is based on the European Credit Transfer System (ECTS) – a common European system that facilitates students who may want to study at more than one college during their education.

What are Learning Outcomes?

Learning outcomes are statements of what a student should know, understand or be able to do at the end of a learning activity. Module documents will include a list of learning outcomes to be achieved on completion of that module. Examination is based on an evaluation of how well a student has achieved the learning described in the learning outcomes.

What is meant by mandatory or elective modules?

Your programme will normally include both MANDATORY and ELECTIVE modules. Mandatory modules are required or fixed modules for your programme while elective modules require you to select from a list of possible choices.

When you register on your programme at MTU, you will be automatically enrolled on the mandatory modules. You will be required to enrol online each semester for the elective modules you wish to take in the semester.

General
Information

The mycit portal is your direct link to information and resources available to you as a student of MTU including email, Canvas*, University's Student Handbooks and Student Services

If you're new to MTU CCAD you should check out the Quickstart page at - http://www.mycit.ie/quickstart Keep an eye on the GoodStart supports and events at: http://studentengagement.cit.ie/goodstart

The Crawford website:

https://crawford.mtu.ie

*Canvas is the University's online learning management system that you will be able to access once registered.

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@CrawfordCollegeofArtandDesign
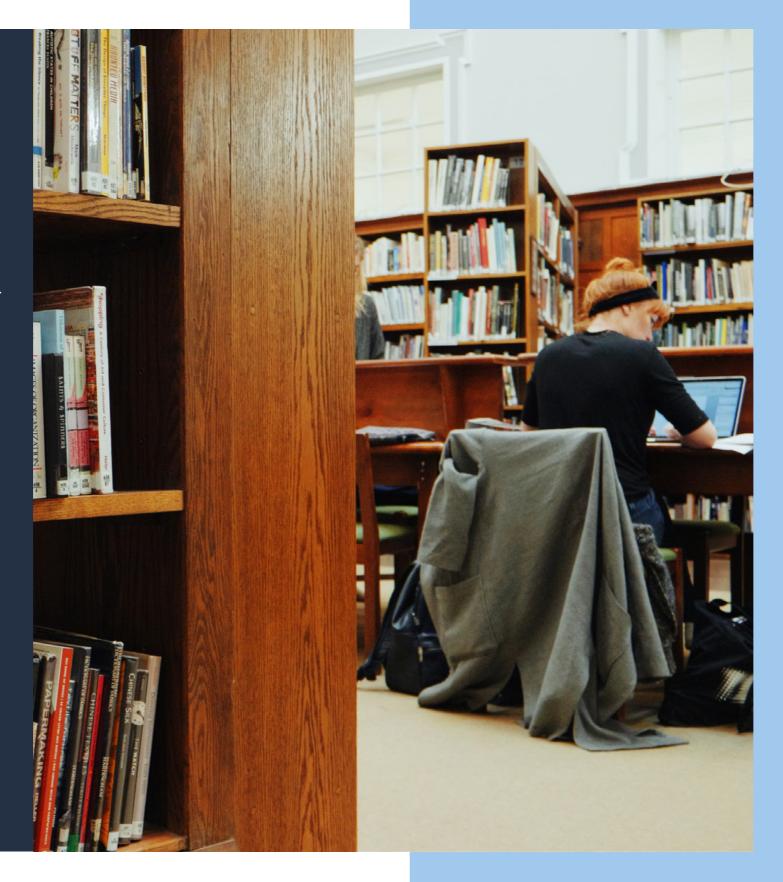This is us: https://www.facebook.com/CrawfordCollegeofArtandDesign/

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@mtu_crawford
https://www.instagram.com/mtu_crawford/

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@MTU_Crawford
https://mobile.twitter.com/MTU_Crawford

Sharman Crawford Street Campus
Opening Hours:
Monday – Thursday 8am – 9pm
Friday 8am – 5pm

AV Store:
Monday to Friday. Please check opening hours.

For bookings go to: https://ccadavbookings.cit.ie/

Please refer to Department of Fine Art Equipment Loan Agreement document for info on loan conditions.

Pay per Print/Copy:
Use your student ID card, which can be topped up with credit online.
Refer to **http://www.mycit.ie/itsupport/cit-smartcard/** for more details on topping up.

IT Support:
The IT Services Support website gives you access to information and support for IT related issues –
https://its.cit.ie
This is your first point of call if IT support issues arise.

Library:
Please note that a valid college student ID card is required when using the library resources. For more information about using CIT libraries, visit: CIT Library Information
https://library.cit.ie/#

The CCAD Library is located on the ground floor of the Sharman Crawford Street campus. To review the current opening times and Information specific to the CCAD library services:

https://library.cit.ie/ccad

Support Services:
For more information on student services, access and disability, students union, career service and counselling service:

https://www.cit.ie/studentlife.studentsupportservices

Erasmus
Exchange Programmes

Erasmus Programme

The Crawford College actively participates in the EU Erasmus student mobility programme. Under this programme CCAD students may apply for exchange for up to one semester to study at an EU College that has a bi-lateral agreement with a CCAD Department. CCAD Fine Art programme Erasmus Exchange Partners 2024 are;
· France – RSA - École Supérieure des beaux-arts de Nîmes
· Hungary - Hungarian University of Fine Arts
· France, La Réunion - École Supérieure d'Art de La Réunion
· Romania - Universitatea de Artă şi Design din Cluj-Napoca.

Further information on the Erasmus Exchange Programme is available from:

Fine Art Erasmus Exchange Coordinator
marilyn.lennon@mtu.ie

About
Teaching & Learning

As a CCAD student you will encounter a variety of different teaching and learning situations. These courses aim to develop practical and conceptual abilities through constructive dialogue between students and staff.

Tutorials

The ultimate aim of our programmes is to provide a framework within which students develop and express their own ideas. The working relationship between students and staff therefore forms the foundation upon which the students' educational experience is built.

Studio based individual and group tutorials form an intrinsic part of your learning process; they offer an opportunity for self-review and constructive dialogue between yourself, your peers and your tutors. The main purpose of tutorials is to clearly identify strengths and weaknesses so as to allow both you and your tutors address any issues that might arise in a positive and timely manner.

Formal tutorials incorporate written feedback and provide a record of a student's development and progress. Students are required to note arrangements for tutorials and to have all necessary work (including research and backup) available. Students are advised to take notes of issues discussed and points made during or immediately after a tutorial. Students should notify the lecturer in advance if s/he is not in a position to attend a tutorial for any reason.

Seminars, Critiques, Reviews, Discussion Groups

Seminars, Critiques, Reviews and Discussion Groups are conducted as forums for discussion and debate of issues and ideas relevant to your work. Studio seminars are usually based on or initiated by a visual presentation and encourage you to apply criticaal thinking to your work and practice.

Critiques/Reviews and Discussion Groups are scheduled periodically during the semester and form an intrinsic part of coursework. Active participation in these learning activities is a required part of coursework and to get the most from the experience students should approach these activities with an open and critical mind.

Academic Studies

Academic studies involve lectures, seminars and tutorials. The focus is student-led, with an emphasis on discussion and critique. These may be based on critical texts or take place off-site. One-to-one tutorials, supporting personal academic research and giving feedback on drafts are also delivered.

Independent Learning

Independent learning encourages you to develop more responsibility for and control over your personal working process – setting objectives, researching issues, managing your personal timetable, etc. You are encouraged to fully utilise the various methods of learning open to you including –library research, on-line resources of art institutions like IMMA, gallery visits, resources, self-reflection, peer group discussion and debate. As a third level student you are expected to take responsibility for your own educational experience and this is seen as an important part of growth within our programmes.

You are encouraged to undertake both independently and on an organised basis, visits to workshops, conferences, galleries, museums, design studios and graduate/industry talks on an ongoing basis throughout your time in college.

International study visits to other colleges, creative arts events, exhibitions and galleries are periodically arranged and you are encouraged to partake in these visits when possible.

Locations

Students take their classes in studios, workshops, computer labs, lecture theatres and photography studios.

Regulations
& Procedures

All members of the MTU Community have a responsibility to uphold the values of the University. For students there is an obligation to comply with all MTU policies, procedures, regulations including this Student Code of Conduct: t.ly/s8rDB

Attendance

You are required to attend all timetabled periods of study including labs, studio practice, workshops, seminars and tutorials. You are required to notify your year coordinator if you are absent or if there are any circumstances that might be affecting your ability to complete course work. Absences of more than one day due to illness, must be supported by a medical certificate for the relevant days.

Your responsibilities

The MTU Student Regulations provide details of your responsibilities as a student, and gives disciplinary procedures. You should ensure that you are aware of these responsibilities. There are particular conditions associated with the use of specialist equipment and workshops. Details of health & safety considerations are available in each area - it is your responsibility to ensure that you are fully aware of these considerations prior to working in the studio/lab or using any specialist equipment.

Induction Manuals

• Fine Art Equipment Loan Agreement Document

Relevant induction is required to work in workshops. Induction sessions are normally run at the beginning of the academic year or early in the semester.

Please check with the relevant lecturing, technical or admin staff or your year coordinator if you expect to utilise a particular workshop. Students have the responsibility to remove all work and personal property at the end of examinations and exhibition. Work not collected will be disposed of at the discretion of the department.

All students must complete a declaration of original work. See form attached.

Please tick ✓

Portfolio ☐
Sketchbook ☐
Thesis ☐

DECLARATION OF ORIGINAL WORK

This declaration is made on the_____(day) of_____(month) 2024

Student's Declaration:

I _____
(PLEASE INDICATE STUDENT'S NAME AND STUDENT NO.) hereby declare that the work submitted for _____ (module code and name) is my original work. I have not copied from any other students' work or from any other sources except where due reference or acknowledgment is made explicitly, nor has any part been authored by another person.

_____   _____

Student's signature   Date submitted

_____   _____

Received for examination by: Date recieved
(Name of the supervisor)

Examination

As a student of MTU you are subject to the Institute's examination rules and regulations. It is in your interest to read the documentation relating to examinations on the mycit website at:
http://www.mycit.ie/examinations/regulations/

Results will be released on the Institutes website at:
http://www.mycit.ie/examinations/results/

All work executed on the course must be available for tutorials and examination during the academic year. Students have the responsibility to present their work in the format required in time for the examination. Submission of work for examination by exhibition or display must comply with the submission deadlines given. Non-exhibition/ display work including project, continuous assessment and written work submitted after the deadline will be subject to penalties as outlined in the Regulations for Modules and Programmes document.

Work submitted for examination must be your own work, be completed in the given semester and must not have been examined previously in any module or any other course. Where work references or is a direct development of previous work this must be clearly indicated and notified to examiners before the examination commences.

It is the student's responsibility to inform examiners prior to the commencement of examination of any issue or circumstance that they think may have an impact on, or require consideration in an examination; this might include illness or personal circumstances for instance. Notice of issues or requests for special consideration must be submitted in writing before the examination commences and must be accompanied by appropriate supporting documentation.

If a student misses an examination or assessment due to illness, s/he has the responsibility to notify the college through the Year Coordinator as soon as possible following the examination with the appropriate medical certificates.

If a circumstance exists which may prevent the student from submitting, s/he must notify the Head of Department in advance and may request that the examination/assessment be deferred.

For further information & forms for withdrawing or deferring:
http://www.cit.ie/aboutcit/servicesandadministration/admissions/

Also information on the appeals policy, grounds & fees:
http://www.mycit.ie/examinations.appeals

How do I withdraw from a programme?

If a student wishes to withdraw from a course, s/he has the responsibility to inform the Head of Department in writing as soon as possible, noting the effective date of withdrawal. Students who wish to withdraw need to complete an online Course Withdrawal Form.

If you have any queries or issues with submitting the online Withdrawal Form/Survey, please email Admissions admissionscork@mtu.ie or call (021) 4335040.

How do I defer a module or programme?

If you wish to defer the full academic year, or defer just one Semester, complete the Deferral Application Form and submit to your Head of Department for consideration. The closing date for deferral applications is the 31st October in the first Semester and 28th February in the second Semester.

Only in the case where a student defers before the closing dates can they apply to the Accounts Office for a refund (less 15% Administration charge). After these dates students are eligible for fees on return, except in exceptional circumstances where a letter of application can be made to the Registrar supported by appropriate medical documentation.

MTU Exams website has a lot of useful information which can help **www.mycit.ie/examinations**

Examinations Results Codes

There may be codes on your results, the below table explains most of these codes.

Overall Result	Description
H1	First Class Honours
21	Second Class Honours Grade 1
22	Second Class Honours Grade 2
DT	Pass with Distinction
M1	Pass with Merit Grade 1
M2	Pass with Merit Grade 2
PS	Pass
EX	Failed some modules - repeat required
AB	Not present at any assesment
WD	Withdrew
WH	Withheld
FL	Fail
DE	Deferred
CF	Carry Fail
HF	Cannot progress due to carry fail

Module Result	Description
NA	Not Applicable - no overall result
I	Deferred
X	Exempt
NP	Not Present
C/P	Compensation
W	Withdrew

Compensation Explained

Compensation only occurs at the end of year. Compensation to pass a stage can only be applied to module results in the same Progression and Awards Board sitting. Compensation means using the surplus marks from your passed modules to enable a pass in modules where you obtained a grade of 35% – 39%. This box outlines the amount of credit eligible for compensation.

Amount of credit presented at the sitting (listed under the credit column in your results)	Maximum amount of credit eligible for compensation
60	20
45, 50 or 55	15
30, 35 or 40	10
15 or 20	5
5 or 10	0

Assessment **Criteria**

Assessment guidelines for practical work

Assessment reviews the development of work principally in terms of:

Research	Reference, in the work and in sketchbooks and folders, use of a broad range of primary, secondary and Imaginative sources and information.. show investigation of materials and processes that relate to your ideas and interests.
Testing	Show a range of methods of investigation of materials, processes and ideas in response to your starting point/s. Demonstrate, through testing (iterations) the practice-based and creative strategies used to extend and develop the ideas identified in the work.
Evaluation	Show evidence of the application of critical thinking to the production and evaluation of the work. demonstrate, in the work and in presentations, sketchbooks and folders, awareness of the historical and contemporary art context in which the work is to be understood (artist research).
Presentation	Apply an appropriate level of production, organisation and presentation of all the work. Give consideration to the use of media, display mechanisms and audience response.

Assessment guidelines for written work

(Essay/Seminar Paper/Thesis):
When examining written work such as seminar papers and thesis the following elements are evaluated:

Proposal	Feasibility and scope of proposal; presentational quality and conceptual clarity of proposal. Focus, structure and objective.
Research	The breadth, depth and suitability of research strategies employed; Undertaking primary research; Selection and identification of relevant primary/secondary sources; Corresponding bibliography. Research includes such things as reading, obtaining primary source material, identifying relevant secondary sources and examples, and interviews.
Reporting/Development of Concept	Development of concept through critical evaluation and constructive self-reflection. Quality and frequency of reporting; assimilation of tutorial advice and guidance. Identification and awareness of pertinent issues; establishment of aims and objectives.
Analysis and argument and conclusion	Evidence of critical analysis and interpretation; ability to utilise referenced sources; ability to generate an individual, clear and critical point of view (argument) in relation to a relevant theoretical framework. Displaying appropriate levels of assimilation and synthesis of concept, research and thinking; clarity and succinctness of argument and conclusion. Level of ambition and originality of the work presented
Presentation/ Fulfilment of Requirements	Meeting requirements in the submission of proposals and drafts; meeting minimum word requirements; adherence to writing conventions in accordance with guidelines,; general presentation. Language competence and writing ability; organisation and structuring of material; quality of reproduction and binding.

FAQs & **Top Tips**

Questions

Will I have much spare time?
Like a full time job the programmes are full time so this would typically need at least 40 hours engagement per week between class and self-directed study/work outside class. You have to be very careful how you manage your time; time management is an important skill, so learn it early on and it will make life a lot easier.

How do I find out about meetings, deadlines, assessments etc?
It's a big change moving from second level to third level, but very exciting -the main thing is make friends, get involved, make an effort and remember everyone else is in the same boat! I was afraid I wouldn't make friends, but everyone was very helpful and friendly. You will get information through your mycit email so this needs to be checked frequently. Deadlines will be provided with the assignments or briefs you are given and Canvas can provide information, notes and notices for some modules – each lecturer will point you to the relevant sources of information for their module. Important information on examinations is available at **http://www.mycit.ie/examinations** be sure to check this out.

The timetable is very different from what I was used to. What should I do if I feel I'm not coping with it?
Ask your lecturer or year coordinator for advice on creating a work schedule that suits you. Organisation of your time and management of workload is important for effective learning and avoiding overload. Academic Success Coaching can help, or counseling.
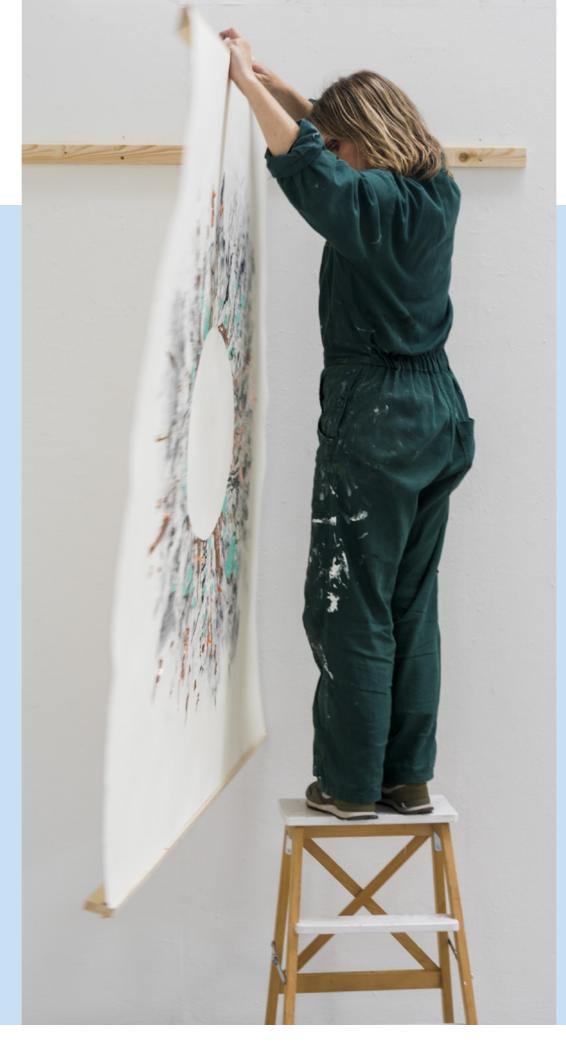
What should I do if I want feedback?
It is always possible to talk with a lecturer about your work, if not immediately, then by arrangement within a short time.

I am having difficulties juggling college work and life in general what should I do?
Talk to someone – a lecturer, year coordinator or Careers & Counselling, there are usually ways to help balance college and life responsibilities and it is better that lecturers know your situation than assume the worst! For information on: Careers & Counselling.
http://www.mycit.ie/careersandcounselling

Where do I find information about the modules, learning outcomes etc.?
All module details are available on the MTU website at **http://courses.cit.ie/index.cfm**

Top Tips

✓ Go to class, seems simple but you would be surprised how important it is to "be in the room where it happens".

✓ Listen carefully, take notes where necessary...and ask if you don't understand anything.

✓ For every activity in class there is a need to do further work outside of class, this may be library/online research, assignments or additional practical work; factor this in to your schedule from the start so you keep on top of things.

✓ Read assignment briefs carefully and check if you are unsure about anything. Start assignments on time and keep on top of them. You will have different modules requiring different things from you, make a list, note important dates and plan a work schedule to spread the workload.

✓ Work consistently; don't leave things until the last minute it will pay off in results and reduced pressure at the end. Look for feedback when things are going well (then it will be easier to ask if things aren't).

✓ Take note of feedback, make sure you understand it and act on the advice given – don't be afraid to ask for clarification if you're not sure.

✓ Everyone gets "stuck" so don't be nervous about approaching lecturers for help if you need it.

✓ Make contact with students in other year groups. Familiarity with their work practice and drawing on their experience can be helpful... sometimes!

✓ Use the many campus based and online resources available to you for work and play...

✓ Make the effort to make friends, join societies and clubs, go to social events in college.

✓ Note the credit weighting of your modules Don't take time from a 15 credit module to devote to a 5 credit one.

And...

Have fun –
college isn't all
about work!